

**THIS DOCUMENT IS
NOT FOR SALE**

Annex "B"

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
CAGAYAN ECONOMIC ZONE AUTHORITY

**APPLICATION FORM
(FOR CEZA WORKING VISA- CWV)**

NOTICE TO ALL APPLICANTS/PETITIONERS

To avoid the inconvenience of a summary denial of your application/petition, please be advised of the following:

- 1. All sworn statements/affidavits must be properly notarized, indicating therein the proof of identification of the party being sworn by the notary public.*
- 2. All documents to be submitted must be properly authenticated. Documents executed outside of the Philippines must be authenticated by officials of the Philippine foreign service at its place of execution or nearest to it. Any document executed within the Philippines must be duly certified by the offices having official custody of the originals.*
- 3. All necessary documents required must be submitted and must be in order, otherwise the application or petition cannot be processed immediately.*

**CHECKLIST OF REQUIREMENTS FOR INCLUSION-
CEZA WORKING VISA (CWV)**

1. Letter from petitioning company requesting the service of the foreign national
2. Duly accomplished CIO Form No. 001 (*attached*)
3. 2 x 2 picture attached to the CIO Form No. 001
4. Certified true copy of the written contract or agreement entered into for the applicant's services, specifying scope of work, exact compensation and other benefits to be received
5. Alien Employment Permit (AEP) from the DOLE as provided in Section 18 of CEZA AO 002-2000
6. Affidavit of Support/Guarantee executed by a responsible officer of the petitioning company
7. Copy of applicant's passport showing admission status and valid date of stay
8. Others, as CEZA may deem necessary for an adequate evaluation of application/petition

For inclusion of investor's spouse and/or minor children

In addition to nos. 1 to 8, the following must be submitted:

1. True copies of the passports of the spouse and the unmarried minor children
2. Birth Certificate and/or Marriage Contract duly authenticated by the appropriate Philippine Consular Office
3. Certified true copies of their ACR and CIRV, if already obtained, and documents showing admission status

CERTIFICATION

THIS IS TO CERTIFY that all documents submitted in support of the application/petition for _____ are true, correct, complete and in order.

Name of Applicant/Authorized Representative
(Signature over printed name)

CTC/ACR/Passport No. _____

Place of Issue: _____

Date of Issue: _____

Republic of the Philippines)
City/Province of _____) S.S.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ day of _____ in the City/
Province of _____ AFFIANT EXHIBITING TO ME HIS/HER CTC/ACR/Passport No.
_____ issued at _____ on _____ 20__.

NOTARY PUBLIC

Until December 31, 20__

PTR No. _____

IBP O.R. No. _____

Doc. No. _____

Book No. _____

Page No. _____

Series of 20__.

Name of reviewing/recommending officer of CEZA

(Signature over printed name)

Date _____